

Week St. Mary Parish Council

Minutes for the Ordinary Meeting
Thursday 7th October 2021

All meetings are open to the press and public unless the Council decides otherwise

1. Public question time (15 minutes allowed for this
No public present

1a. To receive County Councillor's report on Matter's Arising
CCllr Chopak was unable to attend.

2. The Opening, Councillors present

The Meeting was opened by the Vice Chair Cllr C Slade, with 7 Councillors present, Cllr M Johns, Cllr S Gubbins, Cllr S Peters, Cllr Ward, Cllr Richardson, Cllr Cluney. Beth Sachs – Clerk

3. To receive Apologies for absence with reasons

Cllr May - business

Proposed: Cllr Peters Seconded: Cllr Richardson unan 21/044

4. To receive Declarations of Interest & Approve Dispensations

5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of the meeting held on Thursday 2nd September 2021.

Proposed: Cllr Johns Seconded: Cllr Richardson unan 21/045

6. To receive Clerk's report on Matter's Arising:

- Monmouthshire Account – a closure notice has been applied to the account.
- Western Power Wayleaves – cheques received and banked.
- Christmas Market in the Square – organised for 20th November.
- Clerk on annual leave 26th October – 3rd November.
- Treetops – the Clerk will email Countrywide Park Homes requesting a meeting regarding the state of the site.

7. Planning

Any late applications received will be discussed under this section

PA21/08972 Proposal: New custom build house. Location: Land South Of The Coach House Week St Mary Holsworthy Cornwall

Cllrs resolved to object to the application due to lack of off-street parking and poor design (specifically, the application is not felt to be in keeping with neighbouring historic properties).

Proposed: Cllr Gubbins Seconded: Cllr Ward unan 21/046

7b. Decisions

PA21/07369 | Proposed Double Garage | Meadow View The Glebe Week St Mary Holsworthy EX22 6UY. Approved

8. Portfolio Reports:

Public Transport – nothing to report

Community Policing – nothing to report

Playground – work has started on the playground.

Highways, Footpaths & Greens – Cllr Ward noted that it may be worthwhile installing an armoured cable onto the lower green for village events.

Adult Social Care – nothing to report

BAN – nothing to report

9. Correspondence

CALC Newsletter

Town and Parish Council Newsletter

Email from concerned resident regarding speeding through village

Cross Border Health meeting invitation 2nd November

Additional Code of Conduct session 17th November.

10. Agenda Items

1. To discuss and resolve to approve budget for 22/23 and set precept.

Cllrs discussed the budget and due to the recent playground and playing field improvements, as well as increasing costs of materials and services, Cllrs resolved to increase the precept by 5% for 2022-23.

Proposed: Cllr Peters Seconded: Cllr Ward unan 21/047

2. To discuss state of hedges on roads into the village and resolve to take action where necessary.

Some hedge cutting has been undertaken in September, but problems still exist, particularly down to Penhallam and out towards Wainhouse Corner. The Clerk will report this to CCllr Chopak and Highways.

3. To update emergency plan.

Cllr Peters, Cllr Johns and Cllr Slade will meet to update the contact numbers on the Emergency Plan.

4. To discuss path around playing field.

Cllr Peters reported that he has had discussions with a company to replace the existing path and extend the path, down to the bottom gate of the playing field. Another option is to leave the existing concrete path on the top playing field, and to install a new path around the top pitch only. Costings were discussed and it was resolved to get a revised quote based on preferences.

11. Accounts

Balances 28th September

Current Account	£ 19,670.22
Reserve Account	£ 44,005.41 (£30,000 ringfenced for playing field project)
Monmouthshire	£ 7605.49 – closure notice on account

11a. To approve Accounts for Payment including:

Beth Sachs	Clerk	Chq	£306.70
Virgin Money	Clerk pension	Chq	£25.83
Jamie Sachs	Grass Toilets	Chq	£695.00
Phil Dorren	Painting Toilets	Chq	£1600.00
(Due to extra work undertaken, the cost increased from the original quote)			
TM Electrical Services SW	Toilet Lights	Chq	£281.90
Cornwall Council	Loan	Chq	£975.00

11b To note Income

Precept and CTS grant £9,159.35

Wayleaves £48.21

The war memorial will be cleaned in October half term

12. Items for November

Poor Man's Piece

Speeding

Investment

The Meeting closed at 20:35

The date of the next Ordinary Meeting will be on Thursday 4th November at 7:30pm

DRAFT