

Week St. Mary Parish Council

30th April 2020

I hereby give notice that the Annual Meeting of the Week St. Mary Parish Council will be held via Zoom on **Thursday 7th May at 7.30pm**. ~~Documents can be viewed from 7.15pm~~

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

Beth Sachs

Beth Sachs
Clerk

Agenda

- ~~1. Public question time (15 minutes allowed for this)~~
- 1a. To receive County Councillor's report on Matter's Arising**
- 2. Election of Chairman, Vice-Chairman & to Elect committee & members to outside bodies**
Chair to sign Declaration of Office
- 3. To Note Councillors present**
- 4. To Receive Apologies for absence with reasons**
- 5. To Receive Declarations of Interest & Approve Dispensations**
- 6. To Approve the Minutes of:**
Ordinary Meeting Thursday 2nd April 2020
- 7. To Receive Clerk's report on Matter's Arising:**
COVID-19 update
- 8. Planning**
Any late applications received will be discussed under this section
- 8a. To discuss and make a Consultee comment on Application:**
- 8b. Decisions**
PA20/01070 | Works to trees in a TPO, namely lateral reduction to the crowns of T11 and T13 by no more than 3m over the adjoining property, Felling of T3, removal of lowest major limb extending over the adjacent garden to T4, felling of Leyland Cypress T3, replanting of one Ginkgo biloba. | The Rectory The Glebe Week St Mary Holsworthy EX22 6UY. APPROVED WITH CONDITIONS

PA20/02221 | Proposed conversion and extension of garage to create additional habitable accommodation; and front extension to create an enclosed porch | Green Lyn Week St Mary Holsworthy Cornwall EX22 6UN. APPROVED
- 9. Portfolio Reports:**
Public Transport -
Community Policing -
Playground –
Highways, Footpaths & Greens -
Adult Social Care –
BAN –
Neighbourhood Plan -

10. Correspondence

11. Agenda Items

1. To **sign** Exemption Certificate for External Audit 2019/20
2. To **prepare and review** the Annual Governance Statement and **resolve to approve** it (Annual Governance and Accountability Return 2019/20).
3. To **consider** and **resolve to approve** (to be signed and dated by the Chairman) the Accounting Statements (Annual Governance Statement and Accountability Return 2019/20)
4. To **resolve** to appoint internal auditor

12. Accounts

Balances 30th April 2020

Current Account	£	tbc
Reserve Account	£	0.69
Monmouth BS	£	tbc

12a. To approve Accounts for Payment

Beth Sachs	Clerk Wages and Mileage	Chq	£156.95
J Retallick	Playing Field Verges	Chq	£98.00
Jeremy Ward	Mail Out	Chq	£206.48
Came & Co	Insurance	Chq	£tbc

12b To note Income

Precept – amount tbc

13. Items for June's Agenda.