

Week St. Mary Parish Council

Minutes for the Ordinary Meeting
Thursday 4th June 2020

~~All meetings are open to the press and public unless the Council decides otherwise~~

Due to COVID-19 the meeting was conducted via zoom.

1. Public question time (15 minutes allowed for this)

1a. To receive County Councillor's report on Matter's Arising
CCllr Chopak was unable to attend.

2. The Opening, Councillors present

The Meeting was opened by the Chair Cllr Ward at 1930, with 7 Councillors present; Cllr Slade, Cllr Peters, Cllr Smith, Cllr Cluney, Cllr May, Cllr Johns and Cllr Pearce Beth Sachs – Clerk

3. To receive Apologies for absence with reasons
Cllr Smeeth - business

4. To receive Declarations of Interest & Approve Dispensations
None

5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of the meeting held on Thursday 7th May 2020.

Proposed: Cllr Slade Seconded: Cllr Smith unan 20/014

6. To receive Clerk's report on Matter's Arising:

Internet Banking forms have been submitted. Update 24/6/2020 – internet banking has been successfully set up.

Laptop – the Clerk advised the PC laptop was very slow. Cllrs favoured purchasing a new laptop. The Clerk will obtain quotes for the next meeting.

Village Planters in the Square – Cllrs extended their thanks to Trevor Hamlyn for making and planting them.

7. Planning

Any late applications received will be discussed under this section

7a. To discuss and make a Consultee comment on Application:

PA20/03464 | Replace wood double glazing with UPVC on windows and french doors in rear facing sunroom | Hartham Lodge Week St Mary Holsworthy Cornwall EX22 6XJ

Cllrs resolved to make no objection.

Proposed: Cllr May Seconded: Cllr Pearce unan 20/015

7b. Decisions

PA20/02184 | Alterations to the external appearance of an existing barn (benefiting from approval under Class Q for residential conversion) and change of use of land to create additional garden area. | Land East Of Brendon Cottages Boyton Launceston Cornwall. **APPROVED with conditions**

8.Portfolio Reports:

Public Transport – Cllr Pearce gave an update on the public transport situation in the village. Timetable information can be found in the magazine.

Community Policing – Cllr Pearce gave an update about anti social behaviour issues at Summerleaze Beach in Bude.

Playground – Nothing to report.

Highways, Footpaths & Greens – A PROW has been blocked off at Oddmill due to residents self isolating. The Clerk will monitor the situation and report to Cornwall Council if necessary.

Adult Social Care – Nothing to report.

BAN – Nothing to report.

9. Correspondence

CALC Newsletter

Monmouthshire Building Society letter confirming Clerk is now a signatory

10. Agenda Items

1. To **resolve** to change the Natwest Bank Mandate as follows;

- The Signing Rules in the current mandate, for the accounts detailed in section 1.3, be replaced in accordance with section Account Signing Rules.
- The Authorised Signatories in the current mandate, for the accounts detailed in section 1.3, be changed in accordance with section Authorised Signatories.

Proposed: Cllr May Seconded: Cllr Pearce unan 20/016

2. To **resolve** to agree text in revised Standing Orders (May 2020).
Cllrs resolved to agree text in revised Standing Orders.

Proposed: Cllr Pearce Seconded: Cllr Johns unan 20/017

3. To **resolve** to approve supplementary Standing Order (circulated via email) on virtual meetings.

Cllrs resolved to approve supplementary Standing Order.

Proposed: Cllr Smith Seconded: Cllr Pearce unan 20/018

4. To **resolve** to revise Financial Regulations in line with newly published recommendations from NALC

Cllrs resolved to allow the Clerk to revise the Financial Regulations.

Proposed: Cllr Johns Seconded: Cllr Slade unan 20/019

*Cllr May left the meeting at 20:00pm

*Cllr Smeeth arrived at 20:15pm

11. Accounts

Balances 31st May 2020

Current Account	£ 37,752.32
Reserve Account	£0.69
Monmouthshire	£7,639.73

11a. To approve Accounts for Payment including:

Clerk	Wages & mileage	Chq	£166.17
HMRC	Tax	Chq	£121.00

WSM Parish Hall	Donation	Chq	£250.00
Sarah Wicket	Internal Audit	Chq	£40.00

11b To note Income

VAT reclaim £250.00

Proposed: Cllr Johns Seconded: Cllr Slade unan 20/020

12. Items for July

The Meeting closed at 20:23

The date of the next Ordinary Meeting will be on Thursday 2nd July 2020

DRAFT