

Week St. Mary Parish Council

Minutes for the Ordinary Meeting
Thursday 1st October 2020

**All meetings are open to the press and public unless the Council decides otherwise
Due to COVID-19 the meeting was conducted via zoom.**

1. Public question time (15 minutes allowed for this)
No members of the public attended.

1a. To receive County Councillor's report on Matter's Arising
CCllr Chopak was not able to attend.

2. The Opening, Councillors present

The Meeting was opened by the Chair Cllr Ward at 1930, with 8 Councillors present; Cllr Peters, Cllr Smith, Cllr Johns, Cllr Cluney, Cllr Slade, Cllr Smeeth, Cllr May and Cllr Stephens Beth Sachs – Clerk

3. To receive Apologies for absence with reasons

4. To receive Declarations of Interest & Approve Dispensations

Cllr Peters – 7a PA20/06898

5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of the meeting held on Thursday 3rd September 2020.

Proposed: Cllr Smith

Seconded: Cllr Peters unan

20/034

6. To receive Clerk's report on Matter's Arising:

Anonymous email regarding topping of Sycamore tree's in the Conservation Area. The email has been passed to the Tree Officer at Cornwall Council.

Community Governance Review update. The email from Cornwall Council has been circulated to Cllrs.

Arthur Rowland Estate. The Parish Council is in receipt of £1000.00 from the estate of the late Arthur Rowland, specifically to be used for the playing field.

Test bank transfer. The Clerk has made a test transfer of £1 to the reserve account.

The Clerk has been notified that the Old Orchard Inn has closed permanently.

7. Planning

Any late applications received will be discussed under this section

7a. To discuss and make a Consultee comment on Application:

PA20/06898 | To fell 2 Sycamore trees within a Conservation Area. | Box Tree House Week St Mary Holsworthy Cornwall EX22 6UZ

CC decided not to make a TPO

Cllrs resolved to make no comment.

Proposed: Cllr Smith

Seconded: Cllr Cluney unan

20/035

PA20/06891 | Construction of a single storey sun room extension to the rear | Higher Bakesdown Barn Road From Tackbear Road To Stewarts Road Marhamchurch Bude EX23 0HJ

Cllrs resolved to make no comment

Proposed: Cllr Smith

Seconded: Cllr Cluney unan

20/036

PA20/07822 | Construction of Livestock Gathering Area | Higher Whiteleigh Farm Whitstone Holsworthy EX22 6LB

Cllrs resolved to make no comment

Proposed: Cllr May

Seconded: Cllr Johns unan

20/037

7b. Decisions

None

8.Portfolio Reports:

Public Transport – Nothing to report.

Community Policing – Nothing to report.

Playground – The roof has been repaired on the storage sheds by the tennis courts. There are also reports that dogs are using the playing field. Cllrs resolved to purchase more prominent signage to place on the entrance gates. The Clerk will put a notice in the magazine.

Highways, Footpaths & Greens – Cllr Cluney reported that the potholes have been filled in along Stuarts Road. The footpath co-ordinator reported that there have been upgrades to some of the footpaths in the parish. Cllr Smith requested permission on behalf of the Church to install an illuminated Christmas scene on the green in the village square. Cllrs supported this request.

Adult Social Care – Nothing to report.

BAN – Nothing to report.

9. Correspondence

CALC Newsletter

Covid-19 updates from Cornwall Council

10. Agenda Items

1. To **discuss** and **resolve** to approve the Budget 21/22
After a lengthy discussion, Cllrs resolved to keep the precept at the same level as last year.
Proposed: Cllr Slade **Seconded: Cllr May unan** **20/038**
2. To **discuss** Village Signs & Planters
Cllrs will find some good examples of village signs and gateway planters and report back to the next meeting.
3. To **discuss** Play Park refurbishment
Cllr Smith has written to 3 companies to obtain quotes. Cllrs resolved to ringfence the £10,000 government grant recently received for playing field refurbishments.
Proposed: Cllr Stephens **Seconded: Cllr Smeeth** **1 abstention**
20/039

4. To **discuss** Tennis court netting
Deferred to the next meeting.
5. To **discuss** National Salary Award 2020 and **resolve** to increase Clerks wages in line with new bands.
Cllrs resolved to increase the Clerks wages in line with the national banding.
Proposed: Cllr May Seconded: Cllr Cluney unan 20/040

11. Accounts

Balances 1st October 2020

| | |
|-----------------|------------|
| Current Account | £54,561.32 |
| Reserve Account | £1.69 |

Cllrs resolved to transfer £44,000.00 into the reserve account.

Proposed: Cllr Peters Seconded: Cllr Johns unan 20/041

11a. To approve Accounts for Payment including:

| | | | |
|--------------|---------------|-----|-----------|
| B Sachs | Clerk | Chq | £298.46 |
| Virgin Money | Clerk Pension | Chq | £25.12 |
| J Sachs | (Apr – Sep) | Chq | £2,560.00 |

(Toilets = £645, Grass cutting (greens) £600, Grass cutting (playing field access gates and top path) £240, Weed Spraying £400, Cutting of Parish footpaths and stiles £615, Cutting of Lambly Corner £60)

11b To note Income

| | |
|---------|---------|
| BHR LLP | 1000.00 |
| Precept | 9175.74 |

Proposed: Cllr Ward Seconded: Cllr Johns unan 20/042

12. Items for November 2020

Tennis court netting
Village entrance signs

The Meeting closed at 21:07

The date of the next Ordinary Meeting will be on Thursday 5th November 2020