

## Week St. Mary Parish Council

May 6th 2019

I hereby give notice that the Annual Meeting of the Week St. Mary Parish Council will be held at the Methodist Sunday School Room on **Monday 13<sup>th</sup> May 2019 at 7.30pm**. Documents can be viewed from 7.15pm

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

*Beth Sachs*

Beth Sachs  
Clerk

### Agenda

1. **Public question time** (15 minutes allowed for this)
  - 1a. **To receive County Councillor's report on Matter's Arising**
2. **Election of Chairman, Vice-Chairman & to Elect committee & members to outside bodies**  
Chair to sign Declaration of Office
3. **To Note Councillors present**
4. **To Receive Apologies for absence with reasons**
5. **To Receive Declarations of Interest & Approve Dispensations**
6. **To Approve the Minutes of:**  
Ordinary Meeting Thursday 4<sup>th</sup> April 2019
7. **To Receive Clerk's report on Matter's Arising:**  
Faded sign at Greenamoor Cross- reported 4/4/2019 **W1922323**  
SWW bill for playing field  
EDF contract renewal  
Jon Parkin War Memorial donation
8. **Planning**  
Any late applications received will be discussed under this section
  - 8a. **To discuss and make a Consultee comment on Application:**
  - 8b. **Decisions**  
**PA19/01125** | Extension to dwelling | Annas Cottage Week St Mary Holsworthy Cornwall EX22 6UN.  
**APPROVED**
9. **Portfolio Reports:**  
**Public Transport -**  
**Community Policing -**  
**Playground –**  
**Highways, Footpaths & Greens -**  
**Adult Social Care –**  
**BAN –**  
**Neighbourhood Plan -**

## 10. Correspondence

Bude CNA Highways scheme - email forwarded 23 April

## 11. Agenda Items

1. To **discuss** and **resolve** on Community Benefit Policy and applications received.
2. To **prepare and review** the Annual Governance Statement and **resolve to approve** it (Annual Governance and Accountability Return 2018/2019).
3. To **consider** and **resolve to approve** (to be signed and dated by the Chairman) the Accounting Statements (Annual Governance Statement and Accountability Return 2018/2019)
4. To **discuss** and **resolve** on co-option of new councillor.
5. To **discuss** and **resolve** to make annual payments to Methodist Cemetery and Parish Hall.
6. To **discuss** village gateway improvement options.
7. To **discuss** placing posts at the edge of the green's to prevent over parking, hampering the cutting of the green's.
8. To **discuss** insurance quotes.

## 12. Accounts

### Balances 30th April 2019

Current Account	£	
Reserve Account	£	0.69
Monmouth BS	£	7,584.31

### 12a. To approve Accounts for Payment

Beth Sachs	Clerk Wages and Mileage	Chq	£195.67
Cornwall Council	Loan	Chq	£975.00
WSM Football Club	Grass Cutting (Oct 18 – May 19)	Chq	£375.00
Barry Jordan	Internal Audit	Chq	£40.00
Came & Co	Insurance (due 31 <sup>st</sup> May 2019)	Chq	£tbc

### 12b To note Income

## 13. Items for June's Agenda.