

Week St. Mary Parish Council

Minutes for the Ordinary Meeting
Thursday 4th January 2018

All meetings are open to the press and public unless the Council decides otherwise

1. To Note Councillors Present

Cllr Ward opened the meeting at 19.35 with six Councillors present – Cllrs May, Pearce, Slade, Cluney, Colwill and Johns. Kate Denton, Clerk.

2. To Receive Apologies for Absence with Reasons

Apologies were received from:

Cllr Smith – Personal

Cllr Harris – Personal

CCllr Chopak - Personal

3. To Receive Declarations of Interest & Approve Dispensations

Cllr Slade – Item 7a & 7c, Planning

Cllr Ward - Item 7a, Planning

4. Public Question Time (15 minutes allowed for this)

Mr & Mrs Nicholson attended the meeting to explain the reasons behind alterations in application PA17/11506 and to clarify the plans.

4a. To receive County Councillor's Report on Matters Arising

No report as CCllr Chopak could not attend the meeting.

5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of Ordinary Meeting Thursday 7th December 2018.

Proposed: Cllr Cluney

Seconded: Cllr Slade

Unan

17/082

6. To receive Clerk's report on Matters Arising:

Week Ford Bridge works had been delayed due to 'internal politics' however a test pile had been put in before Christmas and allowed to set. Work is due to start on Monday 8th January.

Jamie Sachs has confirmed that he can do a full springclean of the toilets and also clear the leaves from Back Lane. It was **resolved** to ask him to do this work.

Proposed: Cllr Pearce

Seconded: Cllr Cluney

Unan

17/083

7. Planning

Any late applications received will be discussed under this section

7a Applications

*Cllr Slade and Cllr Ward withdraw from the meeting – Cllr Pearce takes the Chair

PA17/11506 - Regent House, Week St Mary **Proposed alteration and enlargement with first-floor rear balcony**. - Mr And Mrs Brent Nicholson

The information given by Mr & Mrs Nicholson had been useful and Councillors considered that the work would provide an enhancement to the property and to the village. It was **resolved** to comment accordingly and to support the application.

Proposed: Cllr May

Seconded: Cllr Johns

Unan

17/084

*Cllr Slade and Cllr Ward rejoin the meeting

PA17/11488 - The Bungalow Odd Mill, Whitstone. Outline planning permission with all matters reserved: **Demolish Oddmill Bungalow and replace with new residential dwelling**. - Mr And Mrs Ian Cooper

Councillors felt that there was insufficient information to make an informed comment and **resolved** to comment accordingly.

Proposed: Cllr Colwill

Seconded: Cllr Cluney

Unan

17/085

*Cllr Slade withdraws from the meeting

PA17/11177 – The College, Week St Mary Application for Listed Building Consent for the renewal of the gas boiler necessitating new flue arrangement – Mrs Carole Paton

After careful consideration, Councillors **resolved** to comment in support of the application, with Option 2 (balanced flue) being the preferred option.

Proposed: Cllr May

Seconded: Cllr Pearce

Unan

17/086

*Cllr Slade rejoins the meeting

7b Decisions

None

8. Portfolio Reports:

Public Transport – Cllr Pearce has spoken to the bus company and has been assured that the contract runs until April and there are no plans to close transport.

Community Policing – no new information

Playground/Playing Field – The manhole cover is still broken and the netting still needs to be secured. No response had been received regarding insurance cover for temporary lighting. Cllr Slade and Cllr Cluney will look into availability and cost of replacement play bark for the playground and report back in February. After discussion and in order to progress with replacement of the electricity shed, arrangements were made to meet with the electrician on site on Saturday morning. All Councillors invited to attend.

Highways, Footpaths & Greens – The road at Goscott corner is flooded and the Clerk will write to Highways – possibly due to blocked/damaged drains.

Adult Social Care – no new information

BAN – next meeting in January

Neighbourhood Plan – nothing to report – Clerk to find out if anyone can advise on this.

Toilets – no new information

9. Correspondence

CALC Newsletter

Noted

10. Agenda Items

1. Arrangements for Co-option were discussed and it was **resolved** to inform Cornwall Council of the vacancy with a view to Co-opting a new Councillor.

Proposed: Cllr Ward

Seconded: Cllr May

Unan

17/087

2. Replacement and progress for the electricity shed on the playing field had been **discussed** and **agreed** under Portfolio Reports.

3. The Neighbourhood Plan was **discussed** and it was agreed to ask the Clerk to investigate whether there is advice available for Councillors.

4. Cllr Ward had obtained some of the information required for the forms to be returned to Cornwall Council. It was **agreed** that a piece would be put in the magazine advising people that witness statement forms are available from Councillors and the Clerk.

3. Cllr Ward informed the meeting that no more information had been received regarding the Wayleave for the water pipe for Damar.

4. Cllr Ward will report on progress with replacement of the electricity shed at the next meeting.

5. Section 137 and other grants were **discussed** and it was **resolved** to donate as follows: Air Ambulance £200, RNLI £100, Farming Community Network £50, Methodist Cemetery £60, Churchyard £150, Long House Hospice £200, Parish Hall £800. If any further requests are received, they will be reviewed at the next meeting.

6. No new Community Benefit applications had been received.

11. Accounts

Balances as at 31st Dec 2017

Current A/c £20,189.99

Reserve A/c £ 0.69

Monmouth BS £ 7,569.17 tbc

Community Benefit £ 5,967.35 (included in Current A/c total above)

11a. To approve Accounts for Payment:

Clerk	Wages, mileage	Chq 1476	£402.24
Jamie Sachs	Toilets & grass cutting	Chq 1477	£810.00
David Martin	Web hosting & domain	Chq 1478	£ 95.50
Booker Farms	Copier paper	Chq 1479	£114.00
WSM PCC	CB Grant for boiler	Chq 1480	£2500.00
Kivells	Wayleave valuation	Chq 1481	£120.00
It was resolved to approve the accounts for payment.			
Proposed: Cllr Colwill	Seconded: Cllr May	Unan	17/088

11b. Receipts
None

- 12. Items for January Agenda**
 Co-Option
 Replacement for electricity shed
 Play Bark
 Neighbourhood Plan
 Registration of footpath
 Progress with Wayleave
 2017 Grants

The next Ordinary Meeting of the Parish Council will take place at 1930 on Thursday 1st February 2018.

The Meeting closed at 2130

DRAFT