

Week St. Mary Parish Council

Minutes for the Ordinary Meeting
Thursday 5th April 2018

All meetings are open to the press and public unless the Council decides otherwise

1. To Note Councillors Present

Cllr Ward opened the meeting at 19.30 with five Councillors present – Cllrs Smith, Pearce, Harris, Colwill and Johns. CCllr Chopak. Kate Denton, Clerk.

2. To Receive Apologies for Absence with Reasons

Apologies were received from:

Cllr Slade – Personal

Cllr Cluney – Holiday

Cllr May not present

The apologies were noted and accepted.

3. To Receive Declarations of Interest & Approve Dispensations

None

4. Public Question Time (15 minutes allowed for this)

4a. To receive County Councillor's Report on Matters Arising

- An open meeting will be held at the Park House Centre on 18th April with a question and answer session regarding local Health provision, Stratton Medical Centre etc.

- There will be a Community Network meeting on Monday 30th April. Discussions will include transport and the Highways budget.

- Following a query from one of the Parish Council's in the Poundstock division it was noted that an Act of Parliament 1894 forbids funds held in the Parish Council's accounts from being used to support the fabric, fixtures and fittings of any religious buildings. This does not appear to prevent the PC from helping to raise funds for these purposes but it must not hold the funds itself. Clarification is being sought from CALC and an update will be available for the next meeting. Caution should be exercised.

- Week Ford Bridge works are due to be finished by 22nd April.

- The question of potholes was raised and Cllr Chopak confirmed that she is aware of the specific ones mentioned.

- There is a Community Litter Day planned and a link is available on the website. Cllr Ward felt that this could be organised within the village and a day should be planned to do this.

5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of Ordinary Meeting Thursday 15th March 2018.

Proposed: Cllr Smith

Seconded: Cllr Pearce

Unan

18/001

6. To receive Clerk's report on Matters Arising:

None

7. Planning

Any late applications received will be discussed under this section

7a Applications

PA18/02705

Orchard View Week Orchard Marhamchurch - Proposed rear first floor extension and sun room - Mr and Mrs C Congdon. After discussion it was agreed to comment 'No comment'.

7b Decisions

None

7c For Information

PA18/00898/PREAPP

Land North Of Greenamoor Week St Mary Holsworthy - Bungalow, single dwelling - noted

8. Portfolio Reports:

Public Transport – No new information

Community Policing – No new information

Playground/Playing Field – Inspection completed and noted

Highways, Footpaths & Greens – No new information

Adult Social Care – discussed in CCllr report

BAN – Nothing new as yet

Neighbourhood Plan – The Parish Council will keep a watching brief on this.

Toilets – no new information

9. Correspondence

CALC Newsletter - noted

Update on Big Field Wind Farm – noted and Cllr Ward will attend the meeting on 19th April.

Cornwall Glass Fund information – noted and to be put on notice board.

10. Agenda Items

1. Having consulted the Community Benefit Policy and discussed the issue of funding for the Post Office for 2018/19, it was resolved that the Community Shop should submit an application for Community benefit funds.

Proposed: Cllr Colwill Seconded: Cllr Pearce Unan 18/002

2. The signing of the Internet Banking Forms was discussed due to closure of NatWest banking branches in the summer. It was agreed to sign the forms and this was done by Councillors present. To be completed by remaining Members as soon as possible.
3. CALC is producing a flow chart to assist with preparation for GDPR. The Clerk is attending a meeting on 26th April and will report back to the next meeting.
4. The Annual Parish Meeting will be held at 7.30pm on Thursday 26th April with all welcome to attend. The Clerk will request reports from village organisations and these will be displayed on the night. Those producing reports will have two minutes to add to their report if required. CCllr Chopak will give a five minute report. Cllr Smith will arrange refreshments.
5. No expressions of interest had been received regarding Co-option of a Councillor so this will be put forward to the next meeting.
6. No Community Benefit applications had been received.

11. Accounts

Balances as at 23rd February 2018

Current A/c	£14,692.65
Reserve A/c	£ 0.69
Monmouth BS	£ 7,569.17 interest due date 31.03.18 – to be updated at meeting
Community Benefit	£ 3,467.35 (included in Current A/c total above) tbc

Bank reconciliation sheet agreed and signed.

11a. To approve Accounts for Payment including:

Clerk	Wages, mileage	Chq	£254.28
-------	----------------	-----	---------

11b. Income

Cornwall Council	LMP Grant	AC	£472.00
------------------	-----------	----	---------

It was **resolved** to approve the accounts for payment.

Proposed: Cllr Johns Seconded: Cllr Pearce Unan 18/003

12. Items for May Agenda

Co-Option

The next Ordinary Meeting of the Parish Council will take place at 1930 on Thursday 3rd April 2018.

The Meeting closed at 2130