

Week St. Mary Parish Council

Minutes for the Ordinary Meeting Thursday 5th July 2018

All meetings are open to the press and public unless the Council decides otherwise

1. Public question time (15 minutes allowed for this)

Full scale plan of the Watchtower was given to the Parish Council in relation to a planning application to be discussed later in the meeting. It is intended to keep and repair the tower then dig out underground to provide accommodation. The intention is to preserve a heritage asset which was closed in 1968.

1a. To receive County Councillor's report on Matter's Arising

- CCllr Chopak had sent a firm email to Pearce Construction and the matter is ongoing.
- A meeting is to be held regarding Community Land Trusts. This relates to the provision of small plots of land for affordable housing. Smaller parishes can offer plots for this. Affordable housing can be rented, self-build/ownership, housing association
- Cornwall Council is starting to build council houses again
- The bridge at Week Ford is now open with traffic control at present
- There will be a Health and Adult Social Care meeting in two weeks and NHS Property Services will attend. A lot of problems at Treliske and also at Community Hospitals.
- Refuse collections – it is intended that each household will have a 240l wheelie bin (or seagull proof sack where bins are not practical). Recycling bags are to be redesigned
- Jacobstow has lost its bus service although Summercourt are providing a service once a week. This will be reviewed in September. The Holsworthy link bus is still running.
- Adult Social Care – an issue was raised when a care provider suddenly lost staff and couldn't provide care. County Councillors should have been made aware immediately so that Parish Councils could have been told and would then have been able to check on welfare of clients locally. Discussions had taken place and if this situation arises again, County Councillors will be informed immediately.

2. The Opening, Councillors present

The Meeting was opened by Cllr Ward at 1930, with 7 Councillors present; Cllrs Pearce, Colwill, Harris, May, Johns, Cluney and Smith. CCllr Nicky Chopak. Kate Denton – Clerk

3. To receive Apologies for absence with reasons

Cllr Slade – Family illness

It was **resolved** to accept the apologies

Proposed: Cllr Ward **Seconded: Cllr Johns** **unan** **18/017**

4. To receive Declarations of Interest & Approve Dispensations

Cllr Smith – Item 10.1

5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of Annual Meeting Thursday 7th June 2018

Proposed: Cllr Pearce **Seconded: Cllr Johns** **unan** **18/018**

6. To receive Clerk's report on Matter's Arising:

- Kilex had attended the Playing Field and caught three moles with no further activity apparent. Their invoice will be included in the payments to be agreed.
- Big Field Wind Farm – the period for appeal has passed with no application and Cornwall Council will now be pressing for the mast to be removed.
- Progress needs to be made on GDPR and it was agreed to meet at 4pm on 2nd August, prior to the next meeting.

7. Planning

Any late applications received will be discussed under this section

7a. Applications

PA18/05644

Proposal Conversion/change of use of the Lookout Post and Bunker to a dwelling, together with the erection of a below ground level linked extension to the Lookout Post and Bunker - Land West Of Haydah, Week St Mary

A discussion took place regarding the suitability of this work. The building is an iconic building in the area and was identified in the previous Parish Plan to be retained. At the current time it is unsafe and the Parish Council felt that it should be preserved as a valued asset in the area, valued by the community beyond its historical interest. The above application would provide a solution to what has long been seen as a challenging site from a health & safety aspect. The proposed use of sympathetic materials with an innovative and realistic design would have minimal impact on the landscape while preserving this valued asset.

Proposed: Cllr Pearce Seconded: Cllr May unan 18/019

7b. Decisions

PA18/02705 | Proposed rear first floor extension and sun room | Orchard View Week Orchard Marhamchurch – approved
Noted

8. Portfolio Reports:

Public Transport – as previously noted.

Community Policing – No new information.

Playground –. The play bark has been put down and thanks were expressed to Stuart and Nicola for this. The monthly audit has been carried out with a few issues being noted. The electric shed has been sorted out, with the supply now in the tea shed. The Clerk will contact Steve Cunningham. The electricity shed can be taken down once the water outlet has been moved.

Approximately 25m of fencing opposite the changing rooms needs to be repaired as a matter of urgency. Cllr Colwill will obtain a quote and arrange to get the work done.

Proposed: Cllr Smith Seconded: Cllr May unan 18/020

The new tipping licence has been received. The Football Club have 6 months to finish the work.

Highways, Footpaths & Greens – The hedge, Butlers Meadow to Wax Hill needs cutting and is interfering with traffic signage and visibility for vehicles. The grass embankment at Lambley Corner and Back Lane needs cutting. Road resurfacing still needs to be done as the scar on the road is dangerous for cyclists. The cross ways sign at Greenamoor is very faded and difficult to read.

Adult Social Care – as previously noted

BAN – Next meeting 16th July – Cllr Smith cannot attend and sends her apologies.

Neighbourhood Plan – Watching brief

9. Correspondence

CALC Newsletter

Cornwall Police Newsletter

Received and noted.

10. Agenda Items

1. To **discuss** and **resolve** on Community Benefit Policy and applications received.
- Week St Mary Shop

This application had already been agreed in principle at an earlier meeting. The documentation received was comprehensive and as per the Community Benefit Policy. It was therefore resolved to approve the application.

Proposed: Cllr May Seconded: Cllr Cluney Agreed (7 Cllrs) 18/021
Abs (Cllr Smith)

2. To **discuss** Co-option to the Parish Council – discuss at a later date.

3. To **discuss** and **resolve** on requirements for the Highways Scheme – it was resolved that Cllr Pearce would submit the expression of interest.

Proposed: Cllr Ward Seconded: Cllr May unan 18/022

4. To **discuss** and **resolve** on action regarding the electricity shed on the Playing Field – update received above and issue resolved.

5. To receive an update on the wayleave for land adjacent to Damar – this was on-going and there was nothing new to report at the present time.

11. Accounts

Balances 30th June 2018

Current Account	£ 21,449.14
Reserve Account	£ 0.69
Monmouth BS	£ 7,584.31
Community Benefit	£ 4,755.10 (included in Curr/Ac)

11b. To approve Accounts for Payment

Clerk	Wages & mileage	Chq	£245.75
Kilex	Moles on playing field	Chq	£ 49.50

To note Income

None

It was **resolved** to approve the accounts for payment and to note income

Proposed: Cllr Smith

Seconded: Cllr May

unan

18/023

13. Items for June Agenda.

GDPR

The Meeting closed at 2130

The date of the next Ordinary Meeting will be Thursday 2nd August at 7.30pm

DRAFT