

# Week St. Mary Parish Council

Minutes for the Ordinary Meeting  
Thursday 6<sup>th</sup> December 2018

**All meetings are open to the press and public unless the Council decides otherwise**

**1. Public question time (15 minutes allowed for this)**

No members of the public were present.

**1a. To receive County Councillor's report on Matter's Arising**

CCllr Chopak reported the following

- Stratton MIU closing overnight from 7<sup>th</sup> December 2018 until February 2019. The reason given was lack of registered nurses available. Concerns going forward and CCllr Chopak will forward relevant emails to Clerk. Cllr Smith to draft a letter stating concerns on behalf of the Parish Council.
- Boundary Commission have agreed new boundaries. CCllr Chopak to cover Launcells and Grimscott in addition to her current parishes.
- CCllr Chopak has decided to stand for re-election at next year's election.
- Anemometer at Creddicott - CCllr Chopak putting pressure on Good Energy to get it removed as soon as possible. Court order has been issued. The anemometer is due to be removed by the end of January.

**2. The Opening, Councillors present**

The Meeting was opened by Cllr Ward at 19:30, with 6 Councillors present; Cllr May, Cllr Smith, Cllr Johns, Cllr Slade, Cllr Pearce, Cllr Stephens and CCllr Chopak. Beth Sachs – Clerk

**3. To receive Apologies for absence with reasons**

It was **resolved** to accept the apologies

Cllr Harris – Family reasons

Cllr Cluney – Business

The Clerk has received Cllr Colwills resignation, citing work commitments, which the Parish Council accepted. The Parish Council wished to thank Cllr Colwill for his time on the Parish Council.

Cllr Smith gave her apologies for the November meeting but this was not noted in the November minutes.

**Proposed: Cllr May**

**Seconded: Cllr Slade**

**unan**

**18/046**

**4. To receive Declarations of Interest & Approve Dispensations**

Cllr Ward and Cllr Johns declared an interest in Agenda item 4 – unofficial footpath between Ashbury Grove and Parish Hall.

**5. To receive and approve the Minutes of:**

It was **resolved** to approve the minutes of the meeting held on Thursday 1<sup>st</sup> November 2018 and the minutes of the extra-ordinary meeting held on Thursday 4<sup>th</sup> October 2018.

**Proposed: Cllr Smith Seconded: Cllr Johns**

**unan**

**18/047**

**6. To receive Clerk's report on Matter's Arising:**

Light in Public Toilets - sensor not working correctly. Clerk to ask Jordan Cunningham to look at it. Comments on cleanliness of the public toilets received from a local bus driver. Clerk to write letter of thanks to Jamie Sachs.

Cllr photo's for the website – David Martin to attend January meeting to take Cllrs photo's to upload to website. Contact details also need checking.

## 7. Planning

Any late applications received will be discussed under this section

### 7a. Applications

None

#### For information only (no consultation request)

**PA18/09775 | Prior notification for change of use of agricultural building to dwellinghouse and associated operation development | Week Orchard Marhamchurch Bude Cornwall EX23 0HT**

**PA18/03111/PREAPP | Pre application advice for conversion of redundant poultry house into 3 single storey dwellings | Greenamore Park Week St Mary Holsworthy Cornwall EX22 6XG**

### 7b. Decisions

**PA18/08314 | Erection of a commercial building for B2 and B8 use | Week Orchard, Gwel Teg Road From Sharlands Road To Waxhill Marhamchurch Bude EX23 0HT. **APPROVED****

**PA18/09938 | Notification of proposed works to trees in a Conservation Area. Removal of four Leylandii from area of hardwood trees to the rear of our property edge | Box Tree House Lower Square Week St Mary Cornwall EX22 6UZ. **DECIDED NOT TO MAKE TPO****

**PA18/10217 | Various works to trees within a Conservation Area - Reduce crown height by 2 metres of a Sycamore , Ashleaf Maple , Hawthorn and Cherry and fell Eucalyptus, Goat Willow, Juniper, Cedar Tree and Cedar Hedge | Hartham Lodge Week St Mary Holsworthy Cornwall EX22 6XJ. **DECIDED NOT TO MAKE TPO****

## 8. Portfolio Reports:

**Public Transport** – Nothing to report

**Community Policing** – Cllr Pearce reported that police are struggling ‘on the ground’ due to staffing shortage. CCllr Chopak mentioned a recent incident in the village where a member of the public wasted valuable police time by ringing 999 unnecessarily.

**Playground** – Nothing to report

**Highways, Footpaths & Greens** – Electric cable in the playing field yet to be buried and it was considered a trip hazard. Cllr Ward to look at it and consider best course of action. Village Christmas Tree light up on Saturday 1<sup>st</sup> December was a success.

**Adult Social Care** – Nothing to report

**BAN** – Nothing to report

**Neighbourhood Plan** – Nothing to report

## 9. Correspondence

CALC Newsletter

Poppy Appeal Thanks. Clerk to add invoice to this months payments.

Local Maintenance Partnership 2019-20 Estimated Grant

## 10. Agenda Items

1. To **discuss** and **resolve** on Community Benefit and applications received.  
No new applications.

2. To **discuss** budget and resolve to **precept**.

After discussion it was resolved to keep the precept for 2019-20 the same as the previous year.

**Proposed: Cllr Slade**

**Seconded: Cllr Pearce**

**unan**

**18/048**

3. To **discuss** Footpath on lower green. Nothing to discuss

4. To **discuss** the unofficial footpath between Ashbury Grove/Parish Hall. \* Cllr Ward and Cllr Johns left the room. Cllr Smith reported a near miss accident with a small child in the Parish Hall car park. In the interim, Clerk to write to Parish Hall committee with concerns and suggest they apply for a community grant for an outside light to improve safety.

**Proposed: Cllr Stephens**

**Seconded: Cllr Stephens**

**unam**

**18/049**

\*Cllr Ward and Cllr Johns rejoined the meeting

5. To **discuss** noticeboard refurbishment. Cllr Ward to get a quote for refurbishment.

## 11. Accounts

### Balances 30<sup>th</sup> November 2018

Current Account	£ 25,572.14
Reserve Account	£ .69
Monmouth BS	£ 7,584.31
Community Benefit	£ 6,085.35 (included in Curr/Ac) minus 750.00 = <b>5308.35</b>

### 11b. To approve Accounts for Payment

Clerk (outgoing)	Wages & mileage	Chq 1572	£179.88
Clerk (current)	Wages & mileage	Chq 1573	£103.67
Playbark	Bark - Already paid	Chq 1571	£840.00
Cornish & Devon Post	Clerk Advert	Chq 1574	£114.48
Kilex	Pest Control	Chq 1575	£55.00
MGS	Printer Ink	Chq 1576	£75.74
MGS	Laptop upgrade	Chq 1577	£156.97
David Martin	Web Hosting	Chq 1578	£87.11
Jamie Sachs	Wasp Nest + Shed	Chq 1579	£150
Jamie Sachs	Grass Cutting (Sept)	Chq 1580	£100
Jamie Sachs	Grass Cutting (Oct)	Chq 1581	£100
Jamie Sachs	Grass Cutting (Nov)	Chq 1582	£50
Jamie Sachs	Toilets (Sept)	Chq 1583	£75
Jamie Sachs	Toilets (Oct)	Chq 1584	£75
Jamie Sachs	Toilets (Nov)	Chq 1585	£75
Jamie Sachs	Grass (Playing Field)	Chq 1586	£60
Jamie Sachs	Weed Spraying 1	Chq 1587	£200
Jamie Sachs	Weed Spraying 2	Chq 1588	£200
Jamie Sachs	Toilets Deep Clean	Chq 1589	£75
Bob Booker	Poppy Wreath	Chq 1590	£18.50

### To note Income

None

It was **resolved** to approve the accounts for payment and to note income

**Proposed: Cllr Cllr May      Seconded: Cllr Slade      unan      18/050**

## 13. Items for January Agenda.

Review Fixed Assets  
Neighbourhood Plan  
Footpath on lower green

**The Meeting closed at 21:35**

**The date of the next Ordinary Meeting will be Thursday 3<sup>rd</sup> January at 7.30pm**