

# Week St Mary Parish Council

July 25, 2024

I hereby give notice that an Ordinary Meeting of Week St Mary Parish Council will be held at Week St Mary Chapel School Room on **Thursday, August 1, 2024 at 7.30pm.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

*Suzanne Cleave*

Suzanne Cleave, clerk

## Agenda

1. **Public question time** (15 minutes allowed for this – on matters on the agenda only)
2. **To receive County Councillor Nicky Chopak's report on matters arising**
3. **To note councillors present**
4. **To receive apologies for absence with reasons**
5. **To receive Declarations of Interest and approve Dispensations**
6. **To approve the minutes of:**  
Ordinary meeting Wednesday, July 3, 2024
7. **To receive clerk's report on matters arising**
8. **Planning**  
Any late applications received will be discussed under this section
- 8a. **To discuss and make a consultee comment on application:**  
PA24/05261 – Conversion of a stone barn, now redundant, into a single dwelling house with associated private amenity space and parking. Marhayes, Marhamchurch.  
  
PA24/05394 – Proposed garage extension. The Cottage, Week Orchard, Marhamchurch.
- 8b. **Decisions**  
PA24/03254 – Submission of details to discharge Condition 4 in respect of Decision Notice PA23/04872 dated 12.09.23. Regent House, Week St Mary.  
**S52/S106 and discharge of condition apps**  
  
PA24/04495 – Notification of works to trees in a Conservation Area. 15 Ashbury Grove, Week St Mary.  
**Decided not to make a TPO (TCA apps)**
- 8c. **Planning - to note**  
None.
9. **Portfolio Reports:**
  - **Playground**

- **Highways, Footpaths & Greens**

**10. Correspondence including (all relevant emails forwarded):**

Road closure order – Penfound Road, Poundstock; Local Council planning training September 19; Cornwall Council Affordable Housing newsletter; Cornwall Council Town and Parish Council newsletter; Forest for Cornwall newsletter.

**11. Community Infrastructure Levy and Community Benefit Fund applications**

Week St Mary Chapel graveyard; Friends of Week St Mary Church, Churchyard and Graveyard.

**12. Agenda items**

1. Lambley Corner  
*To receive an update on Lambley Corner*
2. Ashbury Grove  
*To receive an update on Ashbury Grove*
3. New area playing field  
*To discuss the above.*
4. Pensions Discretions Policy  
*To adopt a Pensions Discretions Policy*
5. Financial Regulations and Standing Orders  
*To review the Financial Regulations and Standing Orders*
6. Path project  
*To receive update from Cornwall Council.*

**13. Accounts**

**Balances July 24, 2024**

- Current account £ 4,410.73
- Reserve account £28,277.56
- Community Benefit Fund £ 1.00 (money to be transferred)

**13a. To approve accounts for payment including:**

Suzanne Cochrane – Salary July (inc HMRC PAYE and NI) As per contract  
 Cornwall Pension Fund (July)  
 Suzanne Cochrane (mileage) £ 43.20  
 Jamie Sachs – toilets £ 120.00  
 Jamie Sachs – Greens £ 150.00  
 Trevor Hamlyn – water pipe / back plate £ 40.18  
 S Cochrane (Amazon) – printer ink £ 58.55  
 EDF Energy – electricity toilets £ 20.00  
 Week St Mary Community Shop £1,000.00 (CB Fund)

**13b To note income**

Toilet money £ 66.38  
 Reserve account interest £ July TBC

**14. Items for September 5, 2024 meeting**