

Week St. Mary Parish Council

December 22, 2022

I hereby give notice that a meeting of the Week St. Mary Parish Council will be held at Week St Mary Chapel School Room on **Thursday, January 5 at 7.30pm.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

Suzanne Cleave

Suzanne Cleave, clerk

Agenda

1. **Public question time** (15 minutes allowed for this)
- 1a. **To receive County Councillor Nicky Chopak's report on matters arising**
2. **To note councillors present**
3. **To receive apologies for absence with reasons**
4. **To receive Declarations of Interest and approve Dispensations**
5. **To approve the minutes of:**
Ordinary meeting Thursday, December 1, 2022.
Extra ordinary meeting Thursday, November 24, 2022.
6. **To receive clerk's report on matters arising:**
Including submitting LMP invoice to Cornwall Council; in contact with Highways and CORMAC on a few occasions to ask about delivery of salt during the cold spell; met with the defibrillator provider to sign the agreement papers; ordered benches for the playing fields; submitted precept requirement to Cornwall Council; submitted piece for inclusion in the magazine regarding the future of the toilets; sent letter of acceptance to the National Grid regarding works to playing field electrics.
7. **Planning**
Any late applications received will be discussed under this section
- 7a. **To discuss and make a consultee comment on application:**
PA22/06127 – Demolition of detached garage to side of bungalow and extensions / alterations to bungalow to increase living space on ground floor and create a new first floor level. Highmeadows, Week St Mary. EX22 6XA.
- 7b. **Decisions**
PA22/08432 – Construction of a rural workers dwelling without compliance with condition 2 of decision notice PA22/03674 dated 22/06/2022. Land adjacent to Reeve House, Week St Mary. EX22 6UT. **Approved**

PA22/10222 – Prior approval notification to determine if planning permission is required for agricultural livestock building. Higher Exe Farm, Week St Mary, EX22 6UX. **Prior approval not required**

7c. Planning - to note

None.

8. Portfolio Reports:

- **Public Transport**
- **Community Policing**
- **Playground**
- **Highways, Footpaths & Greens**
- **Adult Social Care**
- **BAN**

9. Correspondence including (all relevant emails forwarded):

- Christmas message from Scott Mann
- Devon and Cornwall Police and Crime Commissioner newsletter

10. Agenda items

1. Coronation
2. Electricity – playing field
3. Toilets
4. Football club bills
5. Football goals at top of playing field

11. Any other business

Any business to be discussed since the publishing of the agenda.

12. Accounts

Balances December 22

- Current account £18,572.87
- Reserve account £15,099.24

12a. To approve accounts for payment including:

Suzanne Cochrane – Salary December	£327.50
HMRC (PAYE)	£ 82.00
Suzanne Cochrane (mileage)	£ 32.40
Utility bills (EDF – toilets)	£ 1.00
Jamie Sachs – grass cutting and greens (Nov/Dec)	£150.00
Jamie Sachs – toilets (Dec)	£120.00
CALC (Code of Conduct training R Bolt)	£ 24.00
Suzanne Cochrane (blue ink – large)	£ 19.92
David Martin – Fasthosts charge for website (agreed Dec)	£105.10

12b To note income

Toilet money £ 44.46

13. Items for February 2 meeting.