

Week St Mary Parish Council

June 26, 2026

I hereby give notice that an Ordinary Meeting of Week St Mary Parish Council will be held at Week St Mary Parish Hall on **Thursday, July 2, 2026 at 7.30pm.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

Suzanne Cleave

Suzanne Cleave, clerk

Agenda

- 1. To note councillors present**
- 2. To receive apologies for absence with reasons**
- 3. To receive Declarations of Interest and approve Dispensations**
- 4. To approve the minutes of:**
Ordinary meeting Thursday, June 28, 2026
- 5. Public question time** (15 minutes allowed for this – on matters on the agenda only)
- 6. To receive County Councillor Nicky Chopak's report on matters arising**
- 7. To receive clerk's report on matters arising**
- 12. Planning**
Any late applications received will be discussed under this section
- 12a. To discuss and make a consultee comment on application:**
None.
- 12b. Decisions**
None.
- 12c. Planning - to note**
None.
- 13. Portfolio Reports:**
 - **Playground**
 - **Highways, Footpaths & Greens**
 - **Social media / communications**
- 14. Correspondence including (all relevant emails forwarded):**
Rural and Coastal newsletter; Community Area Partnership housing working group information; Community Area Partnership Action Notes from the June meeting; letter from South West Water regarding vote of no confidence; Engagement between parish and town councillors and Cornwall Councillors email.

15. Community Infrastructure Levy and Community Benefit Fund applications

* None (next round – October)

16. Agenda items

1. Football club lease
To receive an update.
2. Christmas tree
To discuss a Christmas tree for the Square.
3. Speed indicator signs
To discuss.
4. Letter from South West Water
To receive letter in response to motion of no confidence.
5. War memorial
To discuss.
6. Equipment for playing field
To discuss equipment and path.

17. Accounts

Balances May June 26, 2026

- | | |
|--------------------------|------------|
| • Current account | £ 5,472.99 |
| • Reserve account | £16,240.09 |
| • Community Benefit Fund | £ 2,745.57 |

17a. To approve accounts for payment:

Suzanne Cochrane – Salary June (inc HMRC and WFH allowance)	£ as per contract
Cornwall Pension Fund (June)	£ as per contract
Suzanne Cochrane (mileage)	£ 52.56
Electricity toilets	£ TBC
Electricity playing field	£ TBC
Week St Mary Parish Hall – room hire July	£ 14.00
Jamie Sachs – Grass cutting and greens	£150.00
Jamie Sachs – toilets	£120.00
Jamie Sachs – grass cutting, strimming of playing fields	£290.00

17b To note income

Reserve account interest	£ TBC
Community Benefit Fund interest	£ TBC

18. Items for August 6, 2026 meeting (date TBC)

19. Exclusion of members of the public and press. To resolve that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely discussion of confidential information

20. Clerk's salary review