

Week St Mary Parish Council

Minutes – Thursday, July 2, 2026

1. **To note councillors present**
Cllrs C Slade (chair); I Richardson; D Johns; J Ward and M Johns. Also in attendance: S Cleave, clerk.
2. **To receive apologies for absence with reasons**
Cllr May – working; Cllr Fay – appointment; Cllr Shipton – unwell; Cllr Andrews – work; Cllr Gubbin – away; Cllr Chopak.
3. **To receive Declarations of Interest and approve Dispensations**
None.
4. **To approve the minutes of:**
Councillors voted to approve the minutes of the Ordinary meeting held on Thursday, June 28, 2026
Proposed: I Richardson Seconded: M Johns Votes: Unanimous
5. **Public question time** (15 minutes allowed for this – on matters on the agenda only)
None.
6. **To receive County Councillor Nicky Chopak's report on matters arising**
No report.
7. **To receive clerk's report on matters arising**
The clerk's report was noted.
8. **Planning**
Any late applications received will be discussed under this section
- 8a. **To discuss and make a consultee comment on application:**
None.
- 8b. **Decisions**
None.
- 8c. **Planning - to note**
None.
9. **Portfolio Reports:**
 - **Playground**
Cllr Slade reported that the lead have been PAT tested in time for the Revel. Cllr Johns said she had washed the benches and would give them a coat of stain. Thanks were extended for this.
 - **Highways, Footpaths & Greens**
Cllr Slade said she had reported a leak on the lower side of Lambley Corner. It has been marked but not sorted yet. The council is waiting on Back Lane being cut. Nothing to report on Greens.

- **Social media / communications**
No report.

10. Correspondence including (all relevant emails forwarded):

The following correspondence was noted: Rural and Coastal newsletter; Community Area Partnership housing working group information; Community Area Partnership Action Notes from the June meeting; letter from South West Water regarding vote of no confidence; Engagement between parish and town councillors and Cornwall Councillors email.

11. Community Infrastructure Levy and Community Benefit Fund applications

* None (next round – October)

12. Agenda items

1. Football club lease

An update was given. Correspondence has been sent to the football club to arrange a meeting on how to proceed.

2. Christmas tree

Cllr Ward said up until a few years ago, the parish council used to put a Christmas tree up in the Square. Cllr Ward will check the depth of the soil and it will be discussed at the August meeting.

3. Speed indicator signs

The sign will be kept where it is for a couple of months, and Cllr Richardson will download the data.

4. Letter from South West Water

Cllr Richardson said there is a current campaign by Dwr Glan (clean water) which raised a vote of no confidence in South West Water. So far, 43 parishes have voted for this. Cllr Richardson said there has been raw sewage at Widemouth Bay; the ex-CEO has received a bonus in the region of £270,000; faulty meters; people became sick in Brixham. The full letter can be found on the parish council's website. It was proposed to join the campaign and send a vote of no confidence in South West Water.

Proposed: I Richardson

Seconded: M Johns

Votes: Unanimous

5. War memorial

Cllr Slade said the war memorial will soon need repairs. There are some grants available, but there are questions whether grants have to be applied for by a charity. The war memorial is listed. It has recently been weeded, but will need pointing and the lettering may need redoing. The council will look into grants and consider putting some money aside in the next round of budgeting.

6. Equipment for playing field

Cllr Ward said he is happy to look into grants for more play equipment and the extension of the path. He will have a look at the application that was started previously by a former councillor. Cllr M Johns said a survey was carried out some 20 years ago and people asked for a path around the playing field. She said it would be good to see this happen.

13. Accounts

Balances May June 26, 2026

- Current account £ 5,472.99
- Reserve account £16,240.09

- Community Benefit Fund £ 2,745.57

13a. To approve accounts for payment:

Suzanne Cochrane – Salary June (inc HMRC and WFH allowance)	£ as per contract
Cornwall Pension Fund (June)	£ as per contract
Suzanne Cochrane (mileage)	£ 52.56
Electricity toilets	£ TBC
Electricity playing field	£ TBC
Week St Mary Parish Hall – room hire July	£ 14.00
Jamie Sachs – Grass cutting and greens	£150.00
Jamie Sachs – toilets	£120.00
Jamie Sachs – grass cutting, strimming of playing fields	£290.00
Lesley Booker – paper for magazine	£ 47.45

13b To note income

Reserve account interest	£ 12.10
Community Benefit Fund interest	£ 2.26

The payments and accounts were approved.

Proposed: J Ward

Seconded: I Richardson

Votes: Unanimous

14. Items for August 6, 2026 meeting

As above.

15. Exclusion of members of the public and press. To resolve that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely discussion of confidential information

Councillors voted to go into the closed session.

Proposed: C Slade

Seconded: M Johns

Votes: Unanimous

16. Clerk's salary review

The clerk was moved up a pay scale, back dated to April.

Proposed: J Ward

Seconded: C Slade

Votes: Unanimous