

Week St. Mary Parish Council

April 28, 2023

I hereby give notice that the Annual Meeting of the Week St. Mary Parish Council will be held at Week St Mary Chapel School Room on **Thursday, May 4, 2023 at 7.30pm**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

Suzanne Cleave

Suzanne Cleave, clerk

Agenda

1. **Election of chairman** (chair to sign the Declaration of Office)
2. **Election of vice chairman**
3. **To elect committee and members to outside bodies**
4. **Public question time** (15 minutes allowed for this)
5. **To receive County Councillor Nicky Chopak's report on matters arising**
6. **To note councillors present**
7. **To receive apologies for absence with reasons**
8. **To receive Declarations of Interest and approve Dispensations**
9. **To approve the minutes of:**
Ordinary meeting Thursday, March 30, 2023.
10. **To receive clerk's report on matters arising:**
Received papers for this year's AGAR; made initial arrangements for an internal auditor; attended CALC Smaller Councils meeting; completed pension year end with Cornwall Pension Fund; finalised and collected Coronation money boxes; dealt with correspondence (tennis nets, Ashbury Grove); submitted Community Chest application for Coronation bench.
11. **Planning**
Any late applications received will be discussed under this section
- 11a. **To discuss and make a consultee comment on application:**
PA23/02757 – Application for Lawful Development Certificate for an existing use of lodge as continued C3 (dwelling house use). Whits End Farm, Marhamchurch.
- 11b. **Decisions**
PA23/00931 – Construction of building to cover over existing agricultural yard. Proposed work endorsed to prevent risk of water pollutions from uncovered yards. Higher Whiteleigh Farm, Whitstone. **Approved**

PA23/00922 – Listed Building Consent. Repair of C20th single storey lean-to roof with new covering at rear of property. Church Cottage, Week St Mary **Approved**

11c. Planning - to note

PA23/03250 – Prior approval for alteration of an existing road or highway for agricultural use. Exeworthy Farm, Week St Mary (no consultation for parish council)

12. Portfolio Reports:

- **Public Transport**
- **Community Policing**
- **Playground**
- **Highways, Footpaths & Greens**
- **Adult Social Care**
- **BAN**

13. Correspondence including (all relevant emails forwarded):

Town and Parish Council newsletter; planning news for local councils; Good Growth event in Liskerret; Good Growth funding workshop in Bude.

14. Agenda items

1. Bude Football Club
2. Week St Mary Football Club
3. Toilets
4. Budget update
5. Citizens Advice figures and request for funding
6. Sign for park – to finalise wording
7. Internal auditor

15. Any other business

Any business to be discussed since the publishing of the agenda.

16. Accounts

Balances April 27

- Current account £ 9,045.92
- Reserve account £28,956.36

16a. To approve accounts for payment including:

Suzanne Cochrane – Salary April	£364.00
HMRC (PAYE)	£ 91.00
Cornwall Pension Fund (April)	£ 89.18
Suzanne Cochrane (mileage, collecting money boxes, stationery)	£72.70
CALC – annual CALC/NALC subs	£361.28
Jamie Sachs (toilets April)	£120.00
Jamie Sachs (greens April)	£150.00
Jamie Sachs (toilets spring clean April)	£120.00
Jamie Sachs (Lambley Corner grass cut April)	£60.00
Bright Sparks grant (approved last meeting)	£800.00
EDF Energy toilets	£12.00
Suzanne Cochrane (solar motion sensor lights)	£35.99

16b To note income

Reserve account interest	£24.57
Cornwall Council – first half of precept	£10,329.46

13. Items for June 1 meeting