

Week St Mary Parish Council

June 29, 2023

I hereby give notice that the Annual Meeting of the Week St Mary Parish Council will be held at Week St Mary Chapel School Room on **Thursday, July 6, 2023 at 7.30pm.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

Suzanne Cleave

Suzanne Cleave, clerk

Agenda

1. **Public question time** (15 minutes allowed for this)
2. **To receive County Councillor Nicky Chopak's report on matters arising**
3. **To note councillors present**
4. **To receive apologies for absence with reasons**
5. **To receive Declarations of Interest and approve Dispensations**
6. **To approve the minutes of:**
Ordinary meeting Thursday, June 1, 2023.
7. **To receive clerk's report on matters arising**
8. **Planning**
Any late applications received will be discussed under this section
- 8a. **To discuss and make a consultee comment on application:**
PA23/01661 – Construction of a new field entrance. Land at Causey, Week St Mary.

PA23/04350 – Proposed replacement porch and erection of store building. Whits End, Marhamchurch.

PA23/04488 – Change of use, conversion and extension of disused agricultural barn to 1 x dwelling. Bowdah Barn, Week St Mary.

PA23/04872 – New build garage for four cars with adjoining ground floor tool shed with first floor games room over and an adjoining greenhouse. Regent House, Week St Mary.

PA23/04306 – Development comprising the delivery of a ground mounted solar farm alongside associated infrastructure including distribution substation upgrades with the capacity to deliver approximately 42MW of renewable energy. Land north of Canworthy Water.
- 8b. **Decisions**
PA23/01680 – Change of use from restricted dwelling to unrestricted dwelling. Bowdah Bungalow, Week St Mary

Approved

PA23/00727 – Siting of No.4 timber shepherds huts for holiday accommodation, No.4 timber shelters and associated works. Land west of Higher Whiteleigh Farm, Whitstone

Withdrawn

8c. Planning - to note

None.

9. Portfolio Reports:

- **Playground**
- **Highways, Footpaths & Greens**

10. Correspondence including (all relevant emails forwarded):

Letter from Claire Hirst; letter from Nicky May; Bude Go Cornwall Roadshow details; Bude & Camelford CAP meeting action notes.

11. CIL and CBF applications

12. Agenda items

1. Footpaths
To discuss footpaths in the parish
2. Asset register
To discuss the council's asset register

13. Any other business

Any business to be discussed since the publishing of the agenda.

14. Accounts

Balances June 29, 2023

- Current account £ 2,320.29
- Reserve account £27,704.94

14a. To approve accounts for payment including:

Suzanne Cochrane – Salary June	£ 364.00
HMRC (PAYE) June	£ 91.00
Cornwall Pension Fund (June)	£ 89.18
Suzanne Cochrane (mileage)	£ 32.40
Gallagher insurance	£ 983.94
Jamie Sachs (toilets June)	£ 120.00
Jamie Sachs (spraying 1 of 2)	£ 500.00
Jamie Sachs (greens June)	£ 150.00
EDF Energy – toilets	£ 12.00

- Please note last month's ICO renewal payment was £35 and not £40 as listed due to paying by direct debit.

14b To note income

Football club	£ 16.29
Reserve account interest	£ 27.53

15. Items for August 3 meeting