

Week St Mary Parish Council

Minutes – Thursday, August 3, 2023

1. **Public question time** (15 minutes allowed for this)
None. 23/190
2. **To receive County Councillor Nicky Chopak's report on matters arising**
Cllr Chopak gave an update on Cornwall Council's waste and recycling contract, the revised parking charges, and Abbeyfield in Bude. 23/191
3. **To note councillors present**
Cllrs C Slade (chair), I Richardson, L Stephens, T Hamlyn, S Gubbin, R Bolt, M Johns and R Shipton. Also in attendance, Cllr N Chopak, S Cleave, clerk, and four members of the public. 23/192
4. **To receive apologies for absence with reasons**
Cllr S May – unwell; Cllr S Peters – holiday. 23/193
5. **To receive Declarations of Interest and approve Dispensations**
Cllr Slade and Cllr Johns – planning application PA23/05272. 23/194
6. **To approve the minutes of:**
Councillors approved the minutes of the Ordinary meeting held on Thursday, July 6, 2023.
Proposed: T Hamlyn Seconded: S Gubbin Votes: Unanimous 23/195
7. **To receive clerk's report on matters arising**
The clerk's report was noted. It was reported that there was a ridge tile that had come off the parish office building – Cllr Bolt to sort. The clerk to contact an electrician to have a look at the light in the toilets. 23/196
8. **Planning**
Any late applications received will be discussed under this section
- 8a. **To discuss and make a consultee comment on application:**
PA23/05272 – Proposed extension to dwelling, 1 The Square, Week St Mary.
Cllrs Slade and Johns left the room. Cllr Gubbin took the chair.
Councillors decided to object to the application as it was felt that the front porch was inconsistent with the Conservation Area status (with concerns over the full-length glass rather than what is already there).
Proposed: R Bolt Seconded: T Hamlyn Votes: Unanimous 23/197
- 8b. **Decisions**
The following was noted: PA23/05393 – Prior approval notification to determine if planning permission is required for the proposed new and replacement concrete on the farm tracks and farmyard. **Prior approval not required (AF/TEL/DEM) 23/198**
- 8c. **Planning - to note**
None. 23/199
9. **Portfolio Reports:**
 - **Playground**

Cllr Hamlyn said he has stabilised and re-enforced the skate ramp.

23/200

- **Highways, Footpaths & Greens**

The clerk to put something in next month's magazine about needing somebody to look after Back Lane.

Cllr Hamlyn noted there was a pothole at Haydah Lane. Cormac are possibly going to patch a stretch of the road.

Cllr Gubbin said two people had complained to him about the hedge at Goscott, which is forcing people to drive on the wrong side of the road. Cllr Chopak checked and a previous email from Cornwall Council said it would be cut back at the end of August.

Cllr Hamlyn said the salt bin was tipped over again and there was a bit of salt on the road. There had been complaints about a smell at the entrance to the football club. He suggested a site meeting there, to be arranged. 23/201

10. Correspondence including (all relevant emails forwarded):

The following correspondence was noted: Clean Cornwall newsletter; Cornwall Council Town and Parish Council newsletter; Citizens Advice letter thanking the council for its donation. 23/202

11. CIL and CBF applications

An application was submitted by the 2nd Bude & Jacobstow Scouts. This will be logged and looked at in October (as per the grants policy). 23/203

12. Agenda items

1. Standing Orders and Financial Regulations

To review the council's Standing Orders and Financial Regulations

Councillors felt no changes were needed to the Standing Orders.

Proposed: T Hamlyn Seconded: R Bolt Votes: Unanimous 23/204

Councillors felt no changes were needed to the Financial Regulations.

Proposed: T Hamlyn Seconded: R Bolt Votes: Unanimous 23/205

It was proposed that only the clerk has access to the bank accounts, in line with the Financial Regulations. The existing signatories to remain. Thanks were extended to Cllr Peters and Cllr Richardson for their help with budgeting and grants.

Proposed: S Gubbin Seconded: T Hamlyn Votes: Unanimous 23/206

2. Asset register

To discuss the council's asset register

To be deferred until the September meeting. 23/207

3. Canworthy Water solar farm

To receive an update.

Cllr Chopak gave an update and said a public meeting had been arranged for August 14, 7pm at Warbstow. It is open to all, and the planning consultants will be in attendance/ A leaflet drop is to take place to let people know, and a question-and-answer sheet will be posted online. Cornwall Council has extended the date for comments until after the meeting. Four parish councils have been consulted. Cllr Chopak said the application will automatically be referred to the Strategic Planning Committee. Councillors were encouraged to attend and get the word out. 23/208

4. Playing field inspection

To receive update on the playing field inspection

The new playing field inspection was circulated to councillors. 23/209

5. Bude Climate Partnership

To receive correspondence from the partnership on the Community Jury
This was noted by councillors.

23/210

6. Lower Square trees

To discuss the pruning of the cherry trees on the Lower Square
The clerk to ask Jamie to trim the trees when he is able.

23/211

13. **Any other business**

Cllr Chopak reported that she had received a few complaints about Leopallooza – problems with people getting on and off the site; traffic hold ups causing significant problems; passengers getting out of vehicles and urinating. She wanted the parish council to be aware of the concerns as next year it is believed it will be run by a larger company and expand. She suggested that the organisers to attend a parish council meeting beforehand, as if it continues to get bigger, it may have an impact on Week St Mary.

23/212

Cllr Richardson asked councillors for feedback on Community Area Partnership priorities. He read out a list and asked councillors to vote for their top three. These were voted as: Hedge trimming; planning; police visibility and affordable housing (tied vote).

23/213

14. **Accounts**

Balances July 20, 2023

- Current account £ 2,600.24
- Reserve account £27,731.21

14a. **To approve accounts for payment including:**

Suzanne Cochrane – Salary July	£ 364.00
HMRC (PAYE) July	£ 91.00
Cornwall Pension Fund (July)	£ 89.18
Suzanne Cochrane (mileage)	£ 32.40
EDF Energy – toilets	£ 12.00
Suzanne Cochrane – Magnetic clips for noticeboard	£ 5.99
Jamie Sachs – Greens (July x 2)	£ 150.00
Jamie Sachs – Toilets (July)	£ 120.00
Jamie Sachs – Lambly Corner (July)	£ 60.00
Pennon Water – water toilets	£ 46.16
Pennon Water – water playing field	£ 11.56
Trevor Hamlyn – skate ramp materials	£ 176.58
Trevor Hamlyn – petrol for gras cutting and strimming	£ 26.63

14b **To note income**

Equitix solar monies	£ 1,673.73
Toilet donation money	£ 28.30

Councillors approved the payments and accounts.

Proposed: R Bolt Seconded: R Shipton Votes: Unanimous 23/214

15. **Items for September 7 meeting**

Asset register.

The meeting closed at 8.40pm