

Week St Mary Parish Council

Minutes – Thursday, September 7, 2023

1. **Public question time** (15 minutes allowed for this)
A member of the public asked if there was any update on Treetops. Cllr Chopak said she had spoken to the officer before the summer. As the enquiries had taken so long, new reports have to be done. No update. 23/215
2. **To receive County Councillor Nicky Chopak's report on matters arising**
Cllr Chopak gave a number of updates.
 1. There have been conversations around Cornwall Council's recycling contract. Wheelie bins have been sat at Newquay Airport for two years (at a cost of £30,000). The new roll-out is expected to take place in the autumn.
 2. The Conservative administration are looking for investors for Newquay Airport, with the possibility of selling it. This could be bad news for Cornwall.
 3. The Cornwall Rural Housing Trust is developing 13 units at Jacobstow, and they are desperately looking for other sites locally. The units in Jacobstow won't be finished until June 2024, and will be allocated to people in the Jacobstow parish first, then neighbouring parishes. Cllr Chopak said they are encouraging people that are eligible for the housing, to apply to Cornwall Housing.
 4. The next Community Area Partnership meeting will be held in Camelford on September 11 at 7pm.
 5. Cllr Chopak gave the sad news that Simon Beazley, the former chairman of North Tamerton Parish Council had recently passed away. 23/216
3. **To note councillors present**
Cllrs C Slade (chair), S Peters, T Hamlyn, R Shipton, L Stephens and M Johns. Also Cllr Nicky Chopak; S Cleave, clerk, and one member of the public. 23/217
4. **To receive apologies for absence with reasons**
Cllr S May – work; Cllr S Gubbin – work; Cllr R Bolt – work; Cllr I Richardson – holiday. 23/218
5. **To receive Declarations of Interest and approve Dispensations**
None. 23/219
6. **To approve the minutes of:**
Councillors approved the minutes of the meeting held on Thursday, August 3, 2023.
Proposed: T Hamlyn Seconded: L Stephens Votes: Unanimous 23/220
7. **To receive clerk's report on matters arising**
The clerk's report was noted. A letter had been received regarding people driving their vehicles across the playing field. It was decided to ask Cllr Bolt, the football club link, to raise the issue with the football club. It was felt if the situation did not improve, the council could lock one of the gates when a football match is on.
Proposed: S Peters Seconded: R Shipton Votes: Unanimous 23/221
8. **Planning**
Any late applications received will be discussed under this section
- 8a. **To discuss and make a consultee comment on application:**
None. 23/222
- 8b. **Decisions**

The following decisions were noted: 23/223
PA23/04350 – Proposed replacement porch and erection of stone building. Whits
End Farm, Marhamchurch. Approved

PA23/04488 – Change of use, conversion and extension of disused agricultural barn
to 1 x dwelling. Bowdah Barn, Week St Mary. Approved

8c. Planning - to note

The following was noted: 23/224
PA23/06771 – Works to trees within Conservation Area – pollarding of T1 Goat
Willow. Seaview Farm, Week St Mary. (This will be decided under delegated
authority).

9. Portfolio Reports:

• **Playground**

Cllr Slade thanked Cllr Hamlyn for going above and beyond with his work at
the playing field this month.

Cllr Hamlyn said there had been an appearance of water coming out from the
side of the hill below the tennis courts. This will be monitored. He said it has
started since the trial digs have taken place on the land above.

He said there had been some suggestions of having, next summer, a public
toilet on the playing field during the holidays. On three occasions, he has had
to clear up mess from the road edge. The clerk to look into the cost of hiring
them before the council does its budgeting.

Cllr Slade said there was still water coming out from the bottom gate – this
would be monitored.

Cllr Hamlyn purchased a board on which details of the nearest emergency
services etc can be displayed, to be placed in the playing field. Councillors felt
this was a good idea as there are more visitors using the facilities.

Cllr Slade noted that the rubbish lorry is finding it difficult to turn left after the
pub due to the vehicles parked on the road. She questioned whether the lines
have been put where agreed. The clerk and Cllr Chopak to enquire. 23/225

• **Highways, Footpaths & Greens**

Cllr Hamlyn noted that he had reported pot holes on the road from the
junction north of Haydah to Stewarts Road. They have been sorted.

He has started doing the latest inspection jobs, although there aren't many.
He has also finished off painting the timber on the skate ramp. 23/226

10. Correspondence including (all relevant emails forwarded):

The following correspondence was noted: Standards Committee vacancy; Shared
Prosperity Fund events information; Cornwall Council Town and Parish Council
newsletter; Community Area Partnership new venue details. 23/227

**11. Community Infrastructure Levy (CIL) and Community Benefit Fund (CBF)
applications**

None.

The clerk to fill out a CBF form for the new electricity shed and electricity works for
consideration in October. It was also proposed to make an application for the
Coronation money boxes, and the expenses for the Jubilee and Coronation.

**Proposed: R Shipton Seconded: T Hamlyn Five in favour, one
abstention 23/228**

12. Agenda items

1. Asset register

To discuss the council's asset register

Councillors updated the council's asset register. Councillors agreed that ringfencing £2,500 from the Community Benefit Fund for when the defibrillator lease expires would be a good idea. 23/229

2. CALC planning training sessions

To note forthcoming CALC planning training sessions

The clerk to circulate to Cllr Richardson. 23/230

3. Savings account

To consider opening a savings account for Reserve Account funds

Councillors will discuss at the October meeting. 23/231

13. Any other business

Any business to be discussed since the publishing of the agenda.

Cllr Peters is in the process of completing a funding application for the footpath project. Councillors raised some queries over the project. Councillors said they were happy for Cllr Peters to continue with the funding application, with tweaks allowed to be made along the way. Cllr Peters said the council must agree the scope of the works. It was proposed that Cllr Peters and Cllr Bolt meet with Anthony Sachs of the football club to discuss the proposals surrounding the footpaths and bring it back to the October meeting.

Proposed: T Hamlyn

Seconded: R Shipton

Votes: Unanimous 23/232

A couple of pieces of correspondence had been received raising concern at a possible rave at Kitson Farm next year. Cllr Chopak said she had spoken to the landowner and the person who runs the events (Funk Up the Farm). She said it has caused concern as it has been put up on their website that tickets are for sale, without licensing, planning or contact with neighbours. Cllr Chopak said it would make sense to put it on the agenda closer to the time to make sure everything has been covered and the organisers have the required licences etc. 23/233

14. Accounts

Balances August 30, 2023

- Current account £ 3,335.12
- Reserve account £27,762.40

14a. To approve accounts for payment including:

Suzanne Cochrane – Salary August	£ 364.00
HMRC (PAYE) August	£ 91.00
Cornwall Pension Fund (August)	£ 89.18
Suzanne Cochrane (mileage)	£ 32.40
WSM Parish Hall – September payment	£ 250.00
Jamie Sachs – grass cutting and greens	£ 150.00
Jamie Sachs – toilets (August)	£ 120.00
EDF Energy – toilets	£ 12.00
ECO Playground – Coronation bench	£ 570.00
T Hamlyn – petrol and plants for planters	£ 52.80

14b To note income

Reserve account – interest	£ 31.19
Cornwall Council – grant for a Coronation bench	£ 475.00

15. Items for October 5 meeting

Bank accounts; defibrillator; policies; bottom part of laying field.