

Week St Mary Parish Council

August 30, 2023

I hereby give notice that an Ordinary Meeting of Week St Mary Parish Council will be held at Week St Mary Chapel School Room on **Thursday, September 7, 2023 at 7.30pm.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

Suzanne Cleave

Suzanne Cleave, clerk

Agenda

1. **Public question time** (15 minutes allowed for this)
2. **To receive County Councillor Nicky Chopak's report on matters arising**
3. **To note councillors present**
4. **To receive apologies for absence with reasons**
5. **To receive Declarations of Interest and approve Dispensations**
6. **To approve the minutes of:**
Ordinary meeting Thursday, August 3, 2023.
7. **To receive clerk's report on matters arising**
8. **Planning**
Any late applications received will be discussed under this section
- 8a. **To discuss and make a consultee comment on application:**
None.
- 8b. **Decisions**
PA23/04350 – Proposed replacement porch and erection of stone building. Whits End Farm, Marhamchurch. **Approved**

PA23/04488 – Change of use, conversion and extension of disused agricultural barn to 1 x dwelling. Bowdah Barn, Week St Mary. **Approved**
- 8c. **Planning - to note**
PA23/06771 – Works to trees within Conservation Area – pollarding of T1 Goat Willow. Seaview Farm, Week St Mary. (This will be decided under delegated authority).
9. **Portfolio Reports:**
 - **Playground**
 - **Highways, Footpaths & Greens**
10. **Correspondence including (all relevant emails forwarded):**

Standards Committee vacancy; Shared Prosperity Fund events information; Cornwall Council Town and Parish Council newsletter; Community Area Partnership new venue details.

11. CIL and CBF applications

None.

12. Agenda items

1. Asset register
To discuss the council's asset register
2. CALC planning training sessions
To note forthcoming CALC planning training sessions
3. Savings account
To consider opening a savings account for Reserve Account funds

13. Any other business

Any business to be discussed since the publishing of the agenda.

14. Accounts

Balances August 30, 2023

- Current account £ 3,335.12
- Reserve account £27,762.40

14a. To approve accounts for payment including:

Suzanne Cochrane – Salary August	£ 364.00
HMRC (PAYE) August	£ 91.00
Cornwall Pension Fund (August)	£ 89.18
Suzanne Cochrane (mileage)	£ 32.40
WSM Parish Hall – September payment	£ 250.00
Jamie Sachs – grass cutting and greens	£ 150.00
Jamie Sachs – toilets (August)	£ 120.00
EDF Energy – toilets	£ 12.00
ECO Playground – Coronation bench	£ 570.00

14b To note income

Reserve account – interest	£ 31.19
Cornwall Council – grant for a Coronation bench	£ 475.00

15. Items for October 5 meeting