

Week St Mary Parish Council

September 29, 2023

I hereby give notice that an Ordinary Meeting of Week St Mary Parish Council will be held at Week St Mary Chapel School Room on **Thursday, October 5, 2023 at 7.30pm.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

Suzanne Cleave

Suzanne Cleave, clerk

Agenda

1. **Public question time** (15 minutes allowed for this)
2. **To receive County Councillor Nicky Chopak's report on matters arising**
3. **To note councillors present**
4. **To receive apologies for absence with reasons**
5. **To receive Declarations of Interest and approve Dispensations**
6. **To approve the minutes of:**
Ordinary meeting Thursday, September 7, 2023.
7. **To receive clerk's report on matters arising**
8. **Planning**
Any late applications received will be discussed under this section
- 8a. **To discuss and make a consultee comment on application:**
PA23/07232 – Listed Building Consent for improvements to external drainage and remodel of bedroom to shower room and storage. The College, Week St Mary.

PA23/06618 – Erection of detached garage/workshop and residential storage. Trefursdon, Week St Mary.

PA23/07572 – Improvements to main roof of cottage and construction of single storey extension to replace existing extension. Trebonna, Week St Mary.
- 8b. **Decisions**
PA23/04872 – New build garage for four cars with adjoining ground floor tool shed with first floor games room over and an adjoining greenhouse. Regent House, Week St Mary. **Approved**
- 8c. **Planning - to note**
PA23/06771 – Works to trees within Conservation area – pollarding of T1 Goat Willow 5/7 metres from base. Seaview Farm, Week St Mary. *This will be decided under delegated authority, and the parish council need not consult.*

- 9. Portfolio Reports:**
- **Playground**
 - **Highways, Footpaths & Greens**
- 10. Correspondence including (all relevant emails forwarded):**
 Email from Anthony Sachs; information on having your say on Cornwall Council's draft budget; Cornwall Council affordable housing newsletter; police appeal following collision; air quality engagement events; CALC budget update.
- 11. Community Infrastructure Levy and Community Benefit Fund applications**
 * 2nd Bude & Jacobstow Scouts
- 12. Agenda items**
1. Park path project
To discuss the path project and to receive update on the application process
 2. Policies
To discuss and adopt required policies
 3. Bank accounts
To discuss the council's bank accounts
 4. Defibrillator
To discuss the council's defibrillator
 5. Bottom part of the playing field
To discuss lower part of the playing field
 6. Audit
To note the conclusion of the AGAR audit 2022/23
 7. Neighbourhood Plan
To note correspondence from Cornwall Council
 8. Security of the playing field
To discuss the security of the playing field
- 13. Any other business**
 Any business to be discussed since the publishing of the agenda.
- 14. Accounts**
Balances September 29, 2023
- Current account £12,174.36
 - Reserve account £27,545.45
- 14a. To approve accounts for payment including:**
- | | |
|---------------------------------------------|----------|
| Suzanne Cochrane – Salary August | £ 364.00 |
| HMRC (PAYE) August | £ 91.00 |
| Cornwall Pension Fund (August) | £ 89.18 |
| Suzanne Cochrane (mileage) | £ 32.40 |
| BDO LLP – 2022-23 audit | £ 252.00 |
| Jamie Sachs bills | £ TBC |
| South West Water – playing field | £ 20.39 |
| Suzanne Cochrane – Amazon black printer ink | £ 34.22 |
- 14b To note income**
- | | |
|-------------------------------------------|------------|
| Week St Mary Football Club (water bill) | £ 11.56 |
| Cornwall Council – second half of precept | £10,329.45 |
- 15. Items for November 2 meeting**