

Week St Mary Parish Council

Minutes – Thursday, December 7

1. **Public question time** (15 minutes allowed for this)
One member of the public spoke about land at the top of Week Green and problems with parking opposite his drive. He had placed a flower bed there, but that was driven over. He would like to put some concrete planters there, but wanted to ask the parish council if the plans were acceptable. This will be placed on the January agenda and the clerk will make enquiries with Cornwall Council in the meantime. **23/288**
2. **To receive County Councillor Nicky Chopak's report on matters arising**
No report. **23/289**
3. **To note councillors present**
Cllrs C Slade (chair), I Richardson (vice chair), S Peters, M Johns, R Shipton and T Hamlyn. Also in attendance: ten members of the public, and S Cleave, clerk. **23/290**
4. **To receive apologies for absence with reasons**
Cllrs R Bolt – poorly, S May – work, S Gubbin – work, L Stephens – work. Cllr Chopak. **23/291**
5. **To receive Declarations of Interest and approve Dispensations**
Cllr M Johns – PA23/08270 Burdenwell and Parish Hall; Cllr Slade – PA23/08270; Burdenwell; Cllr Hamlyn – Community Shop. **23/292**
6. **To approve the minutes of:**
Councillors approved the minutes of the Ordinary meeting held on Thursday, November 2, 2023.
Proposed: I Richardson Seconded: T Hamlyn Votes: Unanimous 23/293
7. **To receive clerk's report on matters arising**
The clerk's report was noted. **23/294**
8. **Planning**
Any late applications received will be discussed under this section
- 8a. **To discuss and make a consultee comment on application:**
PA23/08270 – Proposed new dwelling with annex. Burdenwell Cottage, Week St Mary.
Cllr Richardson took the chair. Councillors proposed no objection.
Proposed: S Peters Seconded: T Hamlyn Votes: Unanimous 23/295

PA23/08188 – Construction of building to cover over an existing agricultural livestock yard. Higher Whiteleigh Farm, Whitstone.
Councillors proposed no objection.
Proposed: R Shipton Seconded: M Johns Votes: Unanimous 23/296

PA23/09432 – Construction of building to cover over an existing agricultural livestock yard. Higher Whiteleigh Farm, Whitstone.
Councillors proposed no objection.
Proposed: S Peters Seconded: T Hamlyn Votes: Unanimous 23/297

PA23/08368 – Planning application for 2no. dwellings. Land south of Greenacre, Whitstone.

Councillors proposed no objection.

Proposed: T Hamlyn Seconded: R Shipton Votes: Unanimous 23/298

PA23/07232 – Listed Building Consent for improvements for remodel of bedroom to shower room and storage. The College. Week St Mary.

Councillors proposed no objection.

Proposed: M Johns Seconded: I Richardson Votes: Unanimous 23/299

LOCAL COUNCIL PROTOCOL – PA23/08571 – Application for discharge of a planning obligation in respect of application E1/2000/1314 dated 05.04.2001. Greenamore Park, Week St Mary.

Councillors proposed to agree with the planning officer's recommendation.

Proposed: M Johns Seconded: I Richardson Votes: Unanimous 23/300

8b. Decisions

The following decisions were noted:

PA23/07859 – Non-material amendment to decision PA21/12314 dated 24.02.2022 to amend roof finish from standing seam zinc or grp standing seam or flat to natural slate. New Inn House, Week St Mary. **Approved**

PA23/06618 – Erection of a detached garage / workshop and residential storage. Trefursdon, Week St Mary. **Approved**

PA23/01661 – Construction of a new field entrance. Land at Causey. Week St Mary. **Refused 23/301**

8c. Planning - to note

The following was noted:

PA23/09182 – Application to determine if Prior Approval is required for change of use from agricultural building to dwelling. Land adjacent to Stable Cottage, Leigh Manor Farm, Week St Mary (prior approval application, parish council not consulted at this stage). **23/302**

9. Portfolio Reports:

- **Playground**
No report. **23/303**

- **Highways, Footpaths & Greens**

Cllr Hamlyn had reported a number of pot holes, etc. He also mentioned the salt bin had been tampered with and there was some vandalism at the playing field. **23/304**

10. Correspondence including (all relevant emails forwarded):

The following correspondence was noted: Have your say on the future of electric vehicles in Cornwall; Community grants event slides; Cornwall Council Town and Parish Council newsletter; Cornwall National Landscape email; Bude Community Area Partnership meeting information. **23/305**

11. Community Infrastructure Levy and Community Benefit Fund applications

* None (next round – April)

23/306

12. Agenda items

1. Back Lane
The council has received an application from an interested party to carry out the Back Lane work. The clerk to put them in touch with Cllr Hamlyn, so he can show him what is involved. 23/307

2. Jacobstow Primary School
Two parents of children at Jacobstow Primary School spoke about their concerns with the school. They explained it has been taken over by an out of county academy – LAP SW, and there have been lots of children leaving and going to other local primary schools. They spoke of a lack of teaching assistants and funding. They said there are children from Week St Mary that attend the school and they would like to see an emergency OFSTED take place. Cllr Slade suggested that the council write to the academy and OFSTED stating the concerns. She said going forward it would be a good idea to have a representative on the council that the parents can go to. Cllr Shipton said she was happy to take this role on. It was proposed that the clerk write to the academy and OFSTED, copying Cllr Nicky Chopak in.
Proposed: S Peters Seconded: R Shipton Votes: Unanimous 23/308

3. Path project
Cllr Peters said the council needs to ask if they need planning permission for the work. To do this, the cost is approximately £497. He said if the council wishes to proceed with the project, they need to do this. Cllr Richardson suggested that a planning application is submitted anyway. Cllr Peters asked for the authorisation to do this if needed. Councillors were in favour.
Proposed: R Shipton Seconded: I Richardson Votes: Unanimous 23/309

4. Week St Mary Parish Hall
Cllr Johns gave her presentation to the council on the parish hall. She said the last increase from the parish council was in 2016. This included a breakdown of events that have taken place and how much they raised, along with events that are planned for 2024. At the recently held bingo, there were slips on the tables, asking people what they would like to see held in the hall, and this generated some good suggestions. Cllr Johns stepped out while the council discussed the matter.
Cllr Slade said the parish council had given the parish hall £1,000 annually for several years, and they were now asking for £2,000. She said it was a vital asset to the village. Cllr Peters said the parish council had to find money to help these institutions. The council agreed to look at the request later in the meeting when the budget is discussed. 23/310

5. Week St Mary Community Shop
Steven Smith spoke on behalf of the Community Shop and said they have increased volunteer hours and cut down on paid hours. He also noted the increase in Living Wage. Factors also noted were the cost in living, and a change in shopping habits post-Covid. He said at this stage the shop is asking for a reserve (if needed).
Cllr Peters said the village can't afford to lose the shop. Councillors agreed to look at the request when the budget is discussed. 23/311

6. East Balsdon money
Councillors noted the incorrect payment to Week St Mary of East Balsdon money. The clerk to transfer the money to Whitstone Parish Council. 23/312

7. Definitive Map Modification Order - Downrow
Councillors received the documentation relating to the DMMO. A member of the public, who is the landowner, told the council of the situation and how it could affect them. He said the documentation makes it look like it is a done deal, but it is not. He

spoke of his frustrations and said people would assume the private access lane is a free-for-all.

Cllr Richardson said there is a presumption from Cornwall Council who push the access on these routes as far as they can. Councillors voted to object to the proposals.

Proposed: R Shipton Seconded: I Richardson Votes: Unanimous 23/313

8. 2024 Off-street Parking Order
Councillors agreed to make no comment. 23/314

9. Budget
Cllr Peters went through a budget presentation with the council, highlighting each area of the budget and what extras were needed. The council proposed to accept option two and set a precept of £22,637.10 (a 9.58% increase). This equates to a Band D property paying £83.35. This includes the requirement to fund additional village services (shop and the hall).

Proposed: I Richardson Seconded: T Hamlyn Votes: Unanimous 23/315

13. Accounts

Balances November 27, 2023

- Current account £13,934.21
- Reserve account £25,913.70

13a. To approve accounts for payment including:

Suzanne Cochrane – Salary November	£ 371.30
HMRC (PAYE) November	£ 92.80
Cornwall Pension Fund (October)	£ 90.96
Suzanne Cochrane (mileage)	£ 32.40
Jamie Sachs – Lambly Corner grass cutting	£ 60.00
Jamie Sachs – toilets November	£ 120.00
Jamie Sachs – grass cutting and greens	£ 150.00
Suzanne Cochrane – Amazon ink	£ 19.44
Trevor Hamlyn – work on Back Lane May to October	£ 210.00
EDF Energy – toilets	£ 25.00
East Balsdon Community Benefit money to Whitstone PC	£5,405.43
Week St Mary Parish Hall – December payment	£ 250.00
Amazon magenta ink	£ 21.72
CALC – Code of Conduct training (Cllr Shipton)	£ 24.00
Amazon – five reams of paper	£ 19.99

13b To note income

Reserve account interest	£ 35.06
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Councillors voted to approve the accounts and payments.

Proposed: S Peters Seconded: T Hamlyn Votes: Unanimous 23/316

14. Items for January meeting (Wednesday, January 10)

Defib training; Week Green.

The meeting closed at 9pm.