

Week St Mary Parish Council

November 30, 2023

I hereby give notice that an Ordinary Meeting of Week St Mary Parish Council will be held at Week St Mary Chapel School Room on **Thursday, December 7, 2023 at 7.30pm.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

Suzanne Cleave

Suzanne Cleave, clerk

Agenda

1. **Public question time** (15 minutes allowed for this)
2. **To receive County Councillor Nicky Chopak's report on matters arising**
3. **To note councillors present**
4. **To receive apologies for absence with reasons**
5. **To receive Declarations of Interest and approve Dispensations**
6. **To approve the minutes of:**
Ordinary meeting Thursday, November 2, 2023.
7. **To receive clerk's report on matters arising**
8. **Planning**
Any late applications received will be discussed under this section
- 8a. **To discuss and make a consultee comment on application:**
PA23/08270 – Proposed new dwelling with annex. Burdenwell Cottage, Week St Mary.

PA23/08188 – Construction of building to cover over an existing agricultural livestock yard. Higher Whiteleigh Farm, Whitstone.

PA23/08368 – Planning application for 2no. dwellings. Land south of Greenacre, Whitstone.
- 8b. **Decisions**
PA23/07859 – Non-material amendment to decision PA21/12314 dated 24.02.2022 to amend roof finish from standing seam zinc or grp standing seam or flat to natural slate. New Inn House, Week St Mary. **Approved**

PA23/06618 – Erection of a detached garage / workshop and residential storage. Trefursdon, Week St Mary. **Approved**

PA23/01661 – Construction of a new field entrance. Land at Causey. Week St Mary. **Refused**

8c. Planning - to note

PA23/09182 – Application to determine if Prior Approval is required for change of use from agricultural building to dwelling. Land adjacent to Stable Cottage, Leigh Manor Farm, Week St Mary (prior approval application, parish council not consulted at this stage).

9. Portfolio Reports:

- **Playground**
- **Highways, Footpaths & Greens**

10. Correspondence including (all relevant emails forwarded):

Have your say on the future of electric vehicles in Cornwall; Community grants event slides; Cornwall Council Town and Parish Council newsletter; Cornwall National Landscape email; Bude Community Area Partnership meeting information.

11. Community Infrastructure Levy and Community Benefit Fund applications

* None (next round – April)

12. Agenda items

1. Budget
To discuss the 2024/25 budget and set the precept.
2. Back Lane
To discuss application.
3. Jacobstow Primary School
To discuss concerns raised.
4. Path project
To note any update on the path project.
5. Week St Mary Parish Hall
To receive business plan from the parish hall committee.
6. Week St Mary Community Shop
To receive correspondence from the community shop and to discuss.
7. East Balsdon money
To note the incorrect payment to Week St Mary of East Balsdon money and to pay back to Whitstone Parish Council.
8. Definitive Map Modification Order - Downrow
To receive Definitive Map Modification Order and to decide on response.
9. 2024 Off-street Parking Order
To receive Cornwall Council documents and decide if parish council wishes to respond to proposals.

13. Accounts

Balances November 27, 2023

- Current account £13,934.21
- Reserve account £25,913.70

13a. To approve accounts for payment including:

Suzanne Cochrane – Salary November	£ 371.30
HMRC (PAYE) November	£ 92.80
Cornwall Pension Fund (October)	£ 90.96
Suzanne Cochrane (mileage)	£ 32.40
Jamie Sachs – Lambly Corner grass cutting	£ 60.00
Jamie Sachs – toilets November	£ 120.00
Jamie Sachs – grass cutting and greens	£ 150.00
Suzanne Cochrane – Amazon ink	£ 19.44

Trevor Hamlyn – work on Back Lane May to October	£ 210.00
EDF Energy – toilets	£ 25.00
East Balsdon Community Benefit money to Whitstone PC	£5,405.43

13b To note income

Reserve account interest	£ 35.06
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14. Items for January meeting (Wednesday, January 10)